

Lough View Integrated Primary School
63 Church Road
Castlereagh
BELFAST
BT6 9SA

**Grant Maintained Integrated Primary
School**

Enrolment No: 406
Admission No: 58

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Website : www.loughviewintegrated.co.uk

PRINCIPAL: Mr S Spillane

CHAIR OF BOARD OF GOVERNORS: Mrs S Diver

Respective Functions of the Board of Governors

The Board of Governors draws up the admissions criteria and delegates to an Admissions Sub-Committee, which includes the Principal, the responsibility for applying these criteria.

Admissions Criteria

During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered. The application procedure **opens on 7 January 2021 at 12noon** (GMT) and an application submitted by the **closing date of 29 January 2021 at 12noon** (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 29 January 2021 will be treated as a late application.

In selecting children for admission, children resident in Northern Ireland at the time of their proposed admission will be selected for admission to the school before any child not so resident.

As an integrated primary school, a key purpose of the school is to educate together children of different religious traditions. Parents can find out more about the integrated ethos of the school in the 'Statement of Principles' for Integrated Education, which is available from the school website.

In applying the admissions criteria, the Board of Governors will strive to ensure a balance of 40% Catholic, 40% Protestant and 20% Others (other world religions and children of no religious affiliation). In order to achieve this the school will:

- reserve a maximum of 20% of places for pupils other than Catholic and Protestant;
- allocate the remaining places to an equal number of Catholics and Protestants;
- in the event of under subscription in the Others category, the available places will be split equally between Catholics and Protestants;
- in the event of their being an odd number of excess places remaining from the 'Others' allocation, the additional places will be allocated to the category with the greater number of applicants;
- in the event of there being a shortfall of applicants in the Protestant or Catholic categories, then the balance of places will be allocated to the 'Others' category and then to the remaining category.

Admissions criteria for entry September 2021

In the event of over subscription in any of the above categories of applicant, the following criteria will be used.

1. Children of compulsory school age with a sister or brother, half-sister/half-brother, step-brother/step-sister, foster brother/foster sister already enrolled at the school (Y1-7).
2. Children transferring from Lough View Nursery Unit.
3. Children of compulsory school age whose parent(s)/guardians(s) are presently permanent members of the school staff or are due to take up a permanent staff post in the next academic year or are serving members of the Board of Governors.
4. Children of compulsory school age who are siblings of pupils formerly enrolled at the school.
5. Children for whom Lough View was their first preference.
6. Children of compulsory school age who are the only or eldest in their family eligible for admission. Twins will both be treated as the eldest child.
7. All other children of compulsory school age

In the event of over-subscription in the last criterion, which can be applied, the selection for places remaining in this last category will be on the basis of the initial letter of the surname in the order set out below. The surname used will be as registered on the birth certificate or as subsequently legally changed and documented.

D C Y R L B S A O' I E W F N Mc G K Mac J T U Q V Z X M O H P

The order was determined by a randomised selection of letters of the alphabet and is changed annually.

In the event of surnames beginning with the same letter, the subsequent letters of the surname will be used in alphabetical order. In the event of 2 identical surnames the alphabetical order of the initial letter of the first forename, as registered on the birth certificate, will be used. In the event of first forenames beginning with the same letter the subsequent letters of the forename will be used.

In the event of a double barrelled surname the first surname will be used for purposes of selection.

IMPORTANT NOTES

It is the parent's responsibility to ensure that all information which is relevant to the admission criteria is included on the statutory application, **even if it is information already known to the school.**

Recording your child's perceived religious denomination is particularly important. Where parents fail to state their child's religious tradition or non-denomination, their application will be allocated to the category with most applicants in that particular year.

To fulfil our admissions criteria, it is the responsibility of all parents/guardians to provide information regarding their child's perceived community background.

The religious affiliation/community background (Protestant, Catholic or Other/None) of a pupil will be determined by one of the following methods:

Admissions criteria for entry September 2021

- a) For parents/guardians applying for a place via the Education Authority's **online application** you will be prompted to and must select your child's religious affiliation when completing the form;
or
- b) For parents/guardians applying using a **paper application** you must also complete our school Religious Affiliation Form/Pre-Enrolment Form which can be obtained from our school website or school office or you can provide alternative written confirmation to our school. Your Religious Affiliation Form/Pre-Enrolment Form/written confirmation of religion must be sent directly to our school by 12 noon on Friday 5 February 2021;

When considering which children should be selected for admission the Board of Governors will only take into account information which is detailed on the application or provided directly to the school.

In accordance with the 1997 Education Northern Ireland Order (Section 16:4), Lough View School has been directed to select for admission all children resident in Northern Ireland at the time of their proposed admission to school before any child not so resident may be selected for admission.

Duty to Verify

The Board of Governors reserves the right to require such supplementary evidence as it may determine to support or verify information on any application.

If the requested evidence is not provided to the Board of Governors by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

The Board of Governors of an integrated school must use its best endeavours, in exercising its functions under the Education Orders, to ensure that the management, control and ethos of the school such as are likely to attract to the school reasonable numbers of both Protestant and Roman Catholic pupils. The collection and processing of information regarding the religious/perceived community background of children set out above is necessary in order for the Board of Governors of an integrated school to carry out its statutory functions and fulfil its public task.

Waiting List Policy

This Policy is available from the school.

Applications for admission to Y1 after the beginning of the school year

Criteria as above.

Y2-Y7 Intake

Criteria as above.

Applications and Admissions to Primary 1		
Year	Total Applications	Total Admissions
2018/19	68	60
2019/20	70	60
2020/21	70	61